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GSU View University Newsletters

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Office of Marketing and Communications

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From: <u>GSUView</u>

To: Faculty and Staff; Actively Enrolled Students

Subject: GSU View - January 17, 2017: Vol. 37, Issue 2

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Announcements

Make Safety a Priority This Semester

The GSU Emergency Response Team (ERT) asks that you take the time to reflect on your role as a member of the GSU community and ask yourself, "What can I do to help keep GSU safe?" The ERT has a special message for you with specific information to help us all stay safe.

Spring 2017 Graduate Fair

On **Saturday**, **February 25**, **2017**, the annual Spring Graduate Fair will be held in the E Lounge from 9 a.m. – 1 p.m. Prospective students are invited to come and meet with representatives from the programs in all four colleges and attend information sessions on financial aid, GRE, and GSU programs. The registration deadline is February 22, 2017.

Spring All-Campus Symposium—Save the Date

GSU's Spring All-Campus Symposium will be held on **Friday**, **April 28**, on the CPA stage. Details will be announced soon. For now, please hold open the morning and early afternoon of April 28 on your calendars.

Questions? Contact Penny Perdue at 708.534.4130 or pperdue@govst.edu.

New Process Improvement Team

The Administration and Finance Process Improvement Team (AFPIT) was formed in Fall 2016 by Kim Lambert-Thomas, Vice President for Administration & Finance. The group is charged with studying processes and looking for ways to eliminate waste and improve efficiency. AFPIT, comprised of staff members, is identifying cost-savings in all aspects of GSU's operations, from software to building rentals to paper towels in the bathrooms.

This week's Surplus Supply Swap Meet is an AFPIT effort and runs **Tuesday and Wednesday**, **January 17 & 18**, from 10 a.m. – 4 p.m. in the Hall of Honors.

Goodbye and So Long to Employee Clearance Forms

In another green initiative that will save time, money, and paper, Human Resources and Information Technology Services have teamed up to eliminate the Employee Clearance Form. Previously, when an employee separated from GSU, he or she had to schlep around to the several units listed on the form, but that's been replaced by an electronic process known as the Employee Separation Workflow that will notify the corresponding units of the employee's separation.

New Emergency Alert System

Students and employees are automatically subscribed to the Rave Alert system through their GSU email account; however, we rely on you to make sure we have your most up-to-date contact and emergency contact information, so please take a moment (see page 7) to make sure we can reach you or your emergency contact in case of an emergency, a university closing, or some other event requiring rapid, wide-scale notification of the community.

Use Financial Aid for Purchases at the GSU Bookstore

Students now have the ability to use their financial aid to make purchases online at www.govstshop.com. Simply choose the financial aid option at checkout and enter your student ID number.

The GSU Bookstore is now offering computers for purchase both in store and online. Financial aid can also be used to purchase a computer for the upcoming term.

The GSU Bookstore continues to offer a <u>price match</u> (see page 8) against Amazon and Barnes & Noble prices. Some restrictions apply.

"Hate Has No Home Here" Comes to GSU



A social campaign that started in the North Park community of Chicago has made its way to GSU courtesy of the university's Campus Inclusion Team. "Hate Has No Home Here" is a simple message of tolerance. Statewide you will see the signs printed on posters and yard signs. If you'd like a free poster, please visit the Office of Marketing & Communications in C-1310.

Craving More Paving?

There is good news and bad news about the paving and construction work on Stuenkel Road. The bad news is, work will not resume until May 1. The good news is, if the weather is fine for the whole month, the project could be completed by May 26. But that's the earliest possible date for completion.

All PDFs Must Be Accessible

The GSU Communications Subcommittee of the Accessibility Compliance Committee, chaired by Joyce Coleman, Associate VP of Human Resources & Diversity, has developed a plan to ensure that PDF documents posted electronically are accessible to low-vision users and the screen-reader programs utilized by members of the GSU community. Watch your email inbox for a message from Joyce Coleman that will have details about procedures and training.

Events

Welcome Week!

GSU is excited to <u>welcome</u> new students and to <u>welcome back</u> our returning students. During this first week of classes, get familiar with our student organizations and participate in the exciting activities taking place campus-wide. If you need any additional information stop by the Student Life Office A-2100 or <u>send us email</u>.

Dress Like an Era







On **Wednesday**, **January 18**, Program Council invites the GSU community to participate in "Dress Like an Era Day" during Spirit Week. Pick an era and dress like they did back then. Roaring 20s through the 90s—you decide which era was the best and have fun reminiscing about the good ol' days! Flaunt your 50s glamour or showcase your 70s disco style. Questions? Contact ksledge@govst.edu.

Get Your Jaguar On for GSU Spirit Day

Wear GSU attire to show you are a true Jaguar! GSU Spirit Day is Thursday, January 19.

Dodgeball for All

"If you can dodge a wrench . . ." An epic dodgeball game, pitting class year against class year, will take place in the GSU Gym at 6 p.m. on Thursday, January 19. Teams should sign up at www.govst.edu/jaguarconnection.

Registration Still Open for Inclusive Leadership Conference

Students, faculty, staff, and administrators are encouraged to register for the Inclusive Leadership Conference being held on **Friday, January 20**, from 11 a.m. – 3 p.m. in Engbretson Hall. This year's theme, "Stop the Violence: Listen, Learn, Lead!!!," addresses how violence impacts multiple identities of diversity. Participants will learn ways that their background and skills can play an influential role in ending violence, "one leader at a time," through social change. This year's keynote speaker is Dr. Kevin Lamarr James, Director of Service Learning, Department of Sociology, University of Illinois at Chicago.

Register today at https://www.surveymonkey.com/r/inclusive2016. For more information, call 708.534.4551 or email diversity@govst.edu. This event is FREE and open to the GSU community.

Hot Guitar in the Middle of Winter



Don't miss the dynamic duo of Jamiah Rogers and Babidoll performing live for an intimate crowd at GSU on **Saturday**, **January 28** at 8 p.m. in the CPA. The show is called "Guitar Greats" and will feature tributes to players like Jimi Hendrix and Buddy Guy. This performance is one of the Center's "on stage experiences" where patrons are seated on the stage with the performers in the midst of the action. Limited seating is available. More information is here and tickets are here.

SOTA Fundraiser at Chipotle in Matteson

The Student Occupational Therapy Association will host a fundraiser at Chipotle in Matteson on **Tuesday**, **January 31** from 4 – 8 p.m. Chipotle is located at 4815 W. 211th St. Supporters are asked to tell the cashier that you are supporting the SOTA fundraiser. Any questions, please contact Liz Wanka at 708.235.7387.

Audition & Save the Date & Nominate for Black Women Rock

The 5th Annual Black Women Rock Awards Ceremony will be held on **Saturday, February 18**, at 6 p.m. in the Center for Performing Arts. Black Women Rock celebrates the contributions and accomplishments of black female students, faculty, staff, and administrators at GSU. This event is FREE and open to the public. Nominations can be submitted through <u>Jaguar Connection</u> until January 31.

Auditions to perform at Black Women Rock will be held **Tuesday**, **January 24**, and **Thursday**, **January 26**, from 3 – 4:30 p.m. in Student Commons. All candidates must prepare a two-to-three-minute piece.

We also need volunteers to assist with this celebration of excellence. Please email diversity@govst.edu or call 708.534.4551 to volunteer or if you have questions.

Cook for a Good Cause

The Black Student Union will host "The Soul of GSU" on **Wednesday**, **February 22**. "The Soul of GSU" is a food competition for students, faculty, staff, and administration to showcase who can prepare the best soul food dishes. The entry fee is easy to swallow (*sorry...*) since it's FREE. Contestants should prepare a dish that will serve 100 people. Proceeds from this event will support the programming efforts

of the Black Student Union and support a civic cause. Please express your interest in participating by emailing bsu@govst.edu no later than Friday, February 3. Also, feel free to call x4551 with questions.

Alternative Spring Break

Students will visit Biloxi, Mississippi from **March 12 – 17** for <u>Alternative Spring Break</u>. Join us for a week full of service, culture, and fun. Email <u>bterry3@govst.edu</u> if interested.

Save the Date & Serve

We are currently looking for committee members to assist in planning the 2017 Shero Leadership Symposium that will be held on Friday, March 24, 2017. Shero is **S**haring **H**er Story of **E**mpowerment, **R**esilience, and **O**pportunity. The goal of the GSU Women's Leadership Symposium is to inspire women to seek their highest level of personal and professional development. Participants will gain a greater understanding of their own approach to leadership and acquire new ideas to optimize and sustain their potential. The program will provide perspectives and strategies in the areas of personal development (such as health, financial maintenance, stress management, etc.), career development and advancement, and community engagement. Please express your interest in serving on the committee or as a volunteer for the event by emailing diversity@govst.edu by **Friday**, **January 20, 2017**.

Operation Healthy

Student Life will be passing out a variety of fresh fruits and vegetables to students this Spring! Once a month, every month, come to the Hall of Governors from 3 – 4:30 p.m. to receive free, fresh, and healthy foods.

Get Your Team Together for Relay for Life

Join us on April 28 as we raise money for the Relay for Life. Students, faculty, and staff create teams and fundraise all year long for the cause. Interested in creating a team? Email bterry3@govst.edu for more information.

Make It Happen: Join Program Council

Make your mark in GSU history and develop leadership and professional skills. The GSU Program Council is seeking innovative and creative students. Members plan, promote, and present events from a student perspective for the GSU campus and community. If you enjoy planning social, recreational, and co-curricular activities, join us in A2110 from 3 – 4 p.m. every Thursday. GSUPC is open to all Governors State University students.

Contact ksledge@govst.edu with questions.

Submit Program Ideas for Sexual Assault Awareness Month

April is Sexual Assault Awareness Month (SAAM). The goal of SAAM is to raise public awareness about sexual violence and to educate communities on how to prevent it.

Sexual violence is a major public health, human rights, and social justice issue. We need everyone's help to end it. Thank you for getting involved and for supporting SAAM efforts.

Please <u>submit your program</u> by January 27, 2017. For more information, call 708.534.4551 or email <u>diversity@govst.edu.</u>

Workshops & Trainings

Looking for GSU workshops and training opportunities?

This week's list of opportunities — including WorkZone training, Faculty Profile Page update information, and student opportunities for involvement in Program Council — can be found https://example.com/here/base-12012.

Do you have a story or event you want to submit for the GSU View?

Click here to learn about our submission guidelines.



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New Emergency Alert System

Rave Alert is the new official emergency notification system used to communicate with students and employees during severe weather and campus emergencies. GSU recently licensed this service to offer the quickest and most reliable communications possible.

Students and employees are automatically subscribed to the Rave Alert system through their GSU email account; however, we rely on you to make sure we have your most up-to-date contact and emergency contact information, so please take a moment to make sure we can reach you or your emergency contact in case of an emergency, a university closing, or some other event requiring rapid, wide-scale notification of the community.

For Students

To update your personal contact information, please complete the Change of Student Information form and return it to the Registrar's office.

You can update your emergency contact information in the myGSU portal. The information provided is stored directly in our database and will be used only in case of emergency. Click here for a tutorial on how to update your emergency contact information. The process takes less than 10 minutes.

For Faculty and Staff

Update your contact information by sending an email to <u>Human Resources</u> with a subject line that reads "Update My Contacts."

To update your emergency contact information, go to the myGSU portal. Under Online Services, select "Employees," then select "Employee Profile" and "Emergency Information." You will be able to add and/or edit your contacts. After you enter the information, click "Add Contact." After editing or changing your emergency contact information, choose "Confirm" to save your changes. A confirmation notification message will appear on the top right of your screen. Click here for a tutorial.



The GSU Bookstore will price match against Amazon and Barnes & Noble.

IN-STORE PURCHASES/RENTALS.

In order to qualify for the price match program the book must match the ISBN and edition.

The book must also be in stock both on the competitor's site and in the GSU Bookstore. Rental books qualify if they are within in the same rental period as the bookstore rental, usually the 120 or 180 day rental pricing.

Price match proof

A screenshot, hard copy or ad shown via mobile device may be used as proof for the price match program. Proof must be dated within 7 days of the purchase date with original receipt.

Exclusions

Excludes peer-to-peer marketplaces, Amazon's Warehouse Deals, Deals of the Day, Lightning Deals, "Amazon Deals," aggregator sites, digital books and publisher-direct prices.

Online site must be located in the United States

Maximum of \$100 per item and \$1000 per customer

Only applies to textbooks.

How it works

- While in the bookstore bring all of your price match information when you checkout.
- An associate will check your competitor price to ensure the match is within the price match guidelines
- A GSU Bookstore Gift Card will be issued for the difference.
- Check out and use your bookstore gift card, immediately on another purchase or save for the next time you visit the GSU Bookstore.

Example: If the bookstore price is \$100 and a student provides proof showing the same book costs \$75 on one of the accepted sites, the student would still pay \$100 to the bookstore and receive a \$25 bookstore gift card for the difference, which will be immediately available for use by the student to purchase another book or other merchandise in the GSU Bookstore.